



Catherine Gauthier

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18 years of experience in graphic design. Excellent communication and writing skills.
 Self-starter, comfortable working independently to accomplish assigned tasks. Effective multi-tasker.
 Meticulous attention to detail. Always able to deliver projects on schedule.
 Dynamic team player. Committed to client delight.
 A positive attitude!

Adobe Creative Suite: Photoshop, Illustrator, InDesign, Dreamweaver
 Microsoft Office: PowerPoint, Excel, Word, Access
YES!



Professional experience

- Free-lance graphic design** July 1997 – Present
 Development of print and digital materials using Adobe Photoshop, Illustrator, InDesign, Acrobat, Microsoft PowerPoint and Quark Xpress. Recent projects include:

 - KSDG: Development of the company's brand with PowerPoint presentations, investment memoranda, and a host of internal print and digital material (San Francisco, CA)
 - Bob Johnson's School of Bar Management: Books typesetting, postcards and magazine advertisements layouts (Clearwater, SC)
 - EZ-MRP: Postcard and trade show booth marketing collateral material (Del Mar, CA)
 - Capital and Commercial Ventures: Layout and development of products catalogs, creation of products demos on cd-roms (New York, NY)
- Free-lance web development** July 1997 – Present
 Development of layout and graphics, HTML and CSS programming using Adobe Photoshop, Illustrator and Dreamweaver. Ongoing updates and client relations. Recent projects include:

 - French Baking San Francisco (San Francisco, CA) - www.frenchbakingsf.com
 - Mary Energie (France) - www.mary-energie.com
 - Auto-secrétariat (France) - www.autosecretariat.com
 - David Phife (San Francisco, CA) - www.davidphife.com
 - Treasure Collage (San Francisco, CA) - www.treasurecollage.com (e-commerce)
 - Bob Johnson's School of Bar Management (Clearwater, SC) - www.bobthebarguy.com (e-commerce)
 - Helix Painting Company (San Diego, CA) - www.helixpainting.com
- Graphic designer, Retail Insite (San Diego, CA)** April 2005 – June 2010
 Creation and production of commercial real estate maps and aerials with extensive use of Adobe Photoshop. Creation of marketing presentations with Microsoft PowerPoint. Creation and maintenance of corporate website (www.retailinsite.net). Production of demographic studies and reports with Regis. Clients include over 50 national brands, such as Wells Fargo, Lowes and Fresh & Easy.
- Chief of staff, Landmark Cinemas (San Diego, CA)** January 2002 – January 2004
 Management of customer service teams. Responsible for opening and closing the theater, cash handling, as well as making sure that our guests have an enjoyable and safe movie-going experience. Trained in all floor-staff positions (ushering, concessions, box office), with an emphasis on excellent customer care for the nation's largest independent and foreign film chain.
- Documentalist, Red Cross School of Nursing (Paris, France)** June 1994 – March 1996
 Creation and management of the medical library inventory database with Microsoft Access, shelving, production of a monthly press review with Quark Xpress, responsible for books loans to students and professors for French medical school.
- Graphic designer, Major Edition (Bry-sur-Marne, France)** October 1993 – May 1994
 Creation and production of logos and graphics for lapel pins, CD covers and t-shirts with extensive use of Adobe Illustrator. Photo-retouching with Adobe Photoshop. Layout of ads and catalogs with Quark Xpress.

Education

Digital design and desktop publishing, continuing education
 2004 – 2010: Center for Education and Technology, San Diego, CA
 Digital design and desktop publishing
 1992 – 1993: The Art School, Paris (France)
 → **Bachelors Degree in Fine Arts**
 1989 – 1992: University of Paris 8 (France)

Bilingual French, English
 Some mean double chocolate chip cookies

+ Skills